

# SHIPPER'S LETTER OF INSTRUCTION

ALL BUSINESS TRANSACTED IS SUBJECT TO THE COMPANY'S STANDARD TRADING CONDITIONS WHICH ARE ENDORSED AND INCORPORATED OVERLEAF AND WHICH, IN CERTAIN CIRCUMSTANCES, EXCLUDE THE COMPANY'S LIABILITY AND INCLUDE CERTAIN INDEMNITIES WHICH BENEFIT THE COMPANY.

Initial \_\_\_\_\_

Shipper:

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**TEL/MOB:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**PROPOSED VESSEL:** \_\_\_\_\_

**BOOKING REF:** \_\_\_\_\_

**ESTIMATED CUTOFF DATE:** \_\_\_\_\_

**INVOICE NO:** \_\_\_\_\_



UNIT 2, 12 PEMBURY ROAD, MINTO NSW 2566  
TEL: (02) 9603 1900  
EML: bookings@unitedpacificfreight.com

Consignee:

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**TEL/MOB:** \_\_\_\_\_

**BOOKING DATE:** \_\_\_\_\_

*Booking done IN PERSON*

Destination: **APIA**      Air  Sea       **ETD SYD:** \_\_\_\_\_      **ETA APW:** \_\_\_\_\_

No. of Pieces	Description & Measurement	AU\$ Value
	<b>stc: PERSONAL EFFECTS</b>	
	<b>WGT</b> <b>CBM</b>	
		SEA FREIGHT COST:
		Additional Loose cargo:
		Documents:
		Quarantine Fee (>2.5cbm):**
		Export Entry Fee:
		Wharf Time Slot fee:
		VGM (min \$10 or \$5 per RT)
		Emergency Bunker Service: (min \$5 or \$3 per RT)
		Lower Sulphur Fuel Surcharge (\$15 or \$7 p/mt)
		Wrapping/Strapping/Pallet:
		Overdimension Length (10%):
		Transport:
	<b>TOTAL CBM: _____ m3   KG: _____</b>	<b>Sub Total: \$0.00</b>
	<b>ANZ BANK:</b>	<b>PLUS EFTP surcharge: _____</b>
	<b>Account Name: UNITED PACIFIC FREIGHT</b>	<b>TOTAL DUE _____</b>
	<b>BSB: 012 556   ACCT NR: 2178-79909</b>	

Do you want us to pick up?    Yes     No     When? \_\_\_\_\_

**Balance Due \$0.00**

**CONDITION OF GOODS:**    EXCELLENT " | GOOD " | FAIR " | POOR "

Please note that additional charges may be charged for insufficient packaging. As a result, UPF will not take responsibility for any damages caused. Charges will also apply for all cargo failing to meet Packing Requirement/Standards in compliance with Quarantine and Customs regulations. E.G Cargo overload, Insufficient Packaging, Poor pick-up access.

**BOOKING CANCELLATION, LATE PAYMENT & STORAGE FEES**

**Cancellation fee** of AUD50.00 is payable for booking cancellation within 3 days from Cut-off date PLUS Storage Charges from date of cargo receipt at UPF.

**Late payment fee:** A minimum penalty interest charge of AUD100.00 or 10% payable for any unpaid monthly penalty charge on total freight balances if invoice is not paid in full by Cut-off date.

**Storage fees** will apply if cargo is already in warehouse and not loaded on booked vessel. \$5.50 plus GST = total of \$6.05 per pallet size per week. UPF can only hold cargo in warehouse for a maximum of four (4) weeks only.

**OVER-DIMENSIONAL CHARGES**

Please note a Surcharge Fee applies to Overdimensional Cargo @ 10% of Base Freight Charge i.e. Length/Width/Height of crate or any cargo is over 2.23 meters.

PLEASE NOTE THAT ANY AND ALL BUSINESS UNDERTAKEN BY UNITED PACIFIC FREIGHT PTY LTD IS TRANSACTED SUBJECT TO UNITED PACIFIC FREIGHT PTY LTD STANDARD TRADING CONDITIONS THAT ARE AVAILABLE AT THE FOLLOWING WEBSITE:  
<http://www.unitedpacificfreight.com>

Cartage/Doc Fees <input checked="" type="checkbox"/> Prepaid <input type="checkbox"/> Collect	Cargo is <input type="checkbox"/> Hazardous
Freight Charges <input checked="" type="checkbox"/> Prepaid <input type="checkbox"/> Collect	<input checked="" type="checkbox"/> Non Hazardous

Initial \_\_\_\_\_

Notify Party / Special Instructions: \_\_\_\_\_

The shipper certifies that all particulars on this SLI are correct.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<b>SAMOA</b> Pacific Forum Line Beach Rd   Apia   Samoa Tel: (+685) 20345 CTC: Teuila Eteuati	<b>TONGA</b> Tranz Pacific Shipping Bypass Road, Halaleva Nukualofa, Tonga Tel: (+676) 22816 or 25669 CTC: Paula Taukie
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